



EMPLOYMENT OPPORTUNITY

POSITION: Educational Assistant x 3
LOCATION: Hub Centre; Pontiac School; High School
START DATE: Immediate at Hub Centre; September 2024 at Schools
SALARY: \$24.69/ hour

SUMMARY:

The Educational Assistant will work under the supervision of the classroom Teacher under the direction of the School Principal.

RESPONSIBILITIES:

- To assist in program delivery and work closely with the Special Education and Classroom Teacher in integrating individual student education plans.
- Keep a daily log of student's progress, maintain positive contact with parents.
- Contribute to the diagnostic evaluation process.
- Participate in school activities and ongoing professional growth.
- To work with assigned students to develop social skills, develop timetables, and assist with daily physical functions.
- To work one-on-one in assisting students with physical disabilities.
- Implement speech and language programs, physiotherapy and occupational therapy, behaviour modification and life skills programs as needed.
- Assist with overall Special Education needs as required.

QUALIFICATIONS:

- Developmental Services Worker (DSW), Early Childhood Education diploma, Native Classroom Assistant Program certificate, Education Support Worker diploma or willingness to begin one.
- Knowledge of Discipline and Behavior Theories.
- Experience in a childcare setting is an asset.
- In excellent health and may be required to become physically involved (and heavy lifting 30lb+).
- A strong interest and competency in meeting the requirements of special needs children.
- Experience working with First Nations students an asset. Fluency in the Anishinaabe language, knowledge, and appreciation of Anishinaabe culture and heritage are considered definite assets.
- Provide a cover letter, resume, and 3 work related references.
- Provide a current original vulnerable/criminal reference check upon offer of employment.

DEADLINE: **Monday, May 6, 2024 @ 2 p.m.**

DIRECT APPLICATIONS TO: Recruitment & Retention Coordinator
Wiikwemkoong Board of Education
34 Henry Street
Wikwemikong, ON P0P 2J0
Email: applications@wbe-education.ca
Tel: 705-859-3834 Fax: 705-859-3787

Preference will be given to Indigenous applicants. Self-identification is encouraged.
***Only those selected for an interview will be contacted. ***